

NROTC EXTENDED ENTITLEMENTS (EE) REQUEST COVER SHEET

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 301, Departmental Regulations; 10 U.S.C. 2107 (Financial Assistance Program); E.O. 9397 (SSN), and System of Records Notices (SORNs) N01130-1 and N01080-3.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for fitness for commissioned service. The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the application will be used to screen and select individuals to receive scholarships, maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data and contact information to Navy activities and admissions officials at colleges and universities for recruitment purposes. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp>, and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Voluntary - However, failure to do so may result in our inability to process your application for the NROTC program. Note that the Social Security number (SSN) is required at the time of application to ensure proper identification of the applicant. There are times applicants have the same names, therefore the collection of SSN is required to ensure proper identification.

More information on the SORNS can be found at the following link(s):

<http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6411/n01131-1.aspx>, <http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6410/n01080-3.aspx>.

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Student name: _____ Date: _____

NROTC Unit: _____

University (if different from Unit): _____

Class: _____ /C

Program Code: _____ Tier: _____ GPA: _____

Major: _____

Numbers of terms requested by student: _____ Number of terms recommended by PNS: _____

PACKAGE CHECKLIST

Most recent transcripts (Unofficial or Official) ☐

Student request that contains statement of understanding (SOU) for continued participation unit activities while on EE, and additional active duty obligation. ☐

(Request should specifically address the reason for requesting EE)

PNS Endorsement (Endorsement should specifically address student's reason for requesting EE) ☐

Degree Completion Plan without EE ☐

Degree Completion Plan with EE ☐

UNIT QUESTIONNAIRE

	YES	NO
1. Has the student failed or withdrawn from any courses? If yes, ensure course are circled on transcripts.	<input type="checkbox"/>	<input type="checkbox"/>

2. Has the student attended summer school?	<input type="checkbox"/>	<input type="checkbox"/>
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If yes, did the unit pay?	<input type="checkbox"/>	<input type="checkbox"/>
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If no, explain why in comments.

3. Is summer school a viable alternative?	<input type="checkbox"/>	<input type="checkbox"/>
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If yes, package should not be submitted, and student should be enrolled in summer school.

4. Has the student changed majors while in NROTC program?	<input type="checkbox"/>	<input type="checkbox"/>
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If yes, when and from what major?

5. Benefits requests for advanced/dual degree?	<input type="checkbox"/>	<input type="checkbox"/>
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If yes, check with N932 to ensure this is approved by NROTC.

6. Does the student average more than 18 credits per term without EE?	<input type="checkbox"/>	<input type="checkbox"/>
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If no, explanation must be given as to why student cannot complete degree at 18 units (or less) per term max load.

7. Has the student transferred from another university while in NROTC?	<input type="checkbox"/>	<input type="checkbox"/>
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If yes, how many credits did not transfer over? _____

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Additional Unit Comments (as required):

TERM TYPE: SEMESTER OR QUARTER SYSTEM (ENTER S OR Q)

CREDITS TAKEN AND COMPLETED AT UNIVERSITY (NO AP CREDITS):

NUMBER OF TERMS COMPLETE:

AVERAGE CREDIT HOURS PER TERM COMPLETED:

CREDITS REQUIRED FOR DEGREE:

CREDITS REQUIRED BY NROTC (NAVAL SCIENCE, CALC, PHYS, ETC.)

NROTC CREDITS THAT COUNT TOWARDS DEGREE REQUIREMENTS:

TOTAL CREDITS REQUIRED:

WITH NO ADDITIONAL TERMS:

WITH 1 ADDITIONAL TERM:

WITH 2 ADDITIONAL TERMS:

WITH 3 ADDITIONAL TERMS: